



## Levels and benefits for exhibitors and sponsors

### GOLD exhibitor and sponsor

Ideal for manufacturers exhibiting large equipment (e.g. 3D full body scanner).

2950 CHF basic fees, with 9m<sup>2</sup> (100ft<sup>2</sup>) exhibition space, 2 full registrations, 1 staff registration, virtual booth included.

Limited places of this exhibitor and sponsor level are available (FCFS policy).

The following benefits are offered:

- 9m<sup>2</sup>=3x3m (100ft<sup>2</sup>=10x10ft) space at the technical exhibition during 2 full days
- larger exhibition space possible (150 CHF per additional m<sup>2</sup>)
- provided is the reserved exhibition space, electric plug, tables (desk size), chairs, dedicated WiFi
- 2 full conference registrations, 1 staff registration
- additional registrations possible (details see below)
- multiple presentations at the technical sessions, short presentation at the opening session
- virtual exhibition booth on the online conference platform
- access to the online conference platform (not for staff registrations)
- logo, link and short description on conference website and program

### SILVER exhibitor and sponsor

Ideal for manufacturers exhibiting portable/desktop equipment or for providers of solutions and systems.

1650 CHF basic fees, with 3m<sup>2</sup> (32ft<sup>2</sup>) exhibition space, 1 full registration, 1 staff registration, virtual booth included.

Limited places of this exhibitor and sponsor level are available (FCFS policy).

The following benefits are offered:

- 3m<sup>2</sup>=2x1.5m (32ft<sup>2</sup>=6.5x5ft) space at the technical exhibition during 2 full days
- larger exhibition space possible (150 CHF per additional m<sup>2</sup>)
- provided is the reserved exhibition space, electric plug, a table (desk size), chairs, dedicated WiFi
- 1 full conference registration, 1 staff registration
- additional registrations possible (details see below)
- presentation at a technical session, short presentation at the opening session
- virtual exhibition booth on the online conference platform
- access to the online conference platform (not for staff registrations)
- logo, link and short description on conference website and program

### BRONZE exhibitor and sponsor

Ideal for small firms demonstrating solutions or portable 3D body scanning equipment.

1250 CHF basic fees, with 1m<sup>2</sup> (10ft<sup>2</sup>) exhibition space, 1 full registration, virtual booth included.

Limited places of this exhibitor level are available (FCFS policy).

The following benefits are offered:

- 1m<sup>2</sup>=2x0.5m (21ft<sup>2</sup>=6.5x1.6ft) space at the technical exhibition during 2 full days
- provided is the exhibition space, electric plug, a table, dedicated WiFi
- 1 full conference registration
- additional registrations possible (details see below)
- presentation at a technical session
- virtual exhibition booth on the online conference platform
- access to the online conference platform (not for staff registrations)
- logo, link and short description on conference website and program

### Additional infrastructure, options for GOLD, SILVER, BRONZE exhibitors and sponsors

Additional exhibition space:

- 150 CHF for each additional 1m<sup>2</sup> (10ft<sup>2</sup>)

Additional registrations and upgrades:

- 600 CHF for each additional full registration
- 500 CHF for each additional online registration
- 200 CHF for each additional staff at the exhibition
- 400 CHF for each upgrade from staff to full registration

Additional infrastructure:

- 750 CHF for 65" TV/Monitor
- 100 CHF for wired LAN Internet
- 30 CHF for small high table (each)
- 25 CHF for high chairs (each)

The following options are offered upon request:

- storage space at the venue, hostesses/helpers/models, pallet jacks, other infrastructure

## VIRTUAL exhibitor and sponsor

Ideal for manufacturers or solution providers not participating onsite at the conference & expo.

1050 CHF basic fees, with 1 online registration, virtual booth included.

Unlimited places of this exhibitor and sponsor level are available.

The following benefits are offered:

- 1 online conference registration
- additional registrations possible (500 CHF for each additional online registration)
- online presentation at a technical session
- virtual exhibition booth on the online conference platform
- access to the online conference platform
- logo, link and short description on conference website and program

## BASIC sponsor

Ideal for manufacturers or solution providers not able to participate actively at the conference & expo.

550 CHF basic fees.

Unlimited places of this sponsor level are available.

The following benefits are offered:

- virtual exhibition booth (without interaction) on the online conference platform
- logo, link and short description on conference website and program

## Registration types

All the participants of exhibitors and sponsors have to be registered, the following types of registrations are available.

- Full registrations give access to all sessions, the exhibition, the online conference platform with all its contents and include coffee breaks, lunches and a copy of the conference proceedings.
- Online registrations include the access to the online conference platform with all its contents and a copy of the conference proceedings.
- Staff registration give access only to the exhibition and include coffee breaks and lunches. This registration type is intended for staff staying at the booth; upgrade to full registration is required to access the online conference platform.

## Comparison table

	<b>GOLD exhibitor &amp; sponsor</b>	<b>SILVER exhibitor &amp; sponsor</b>	<b>BRONZE exhibitor &amp; sponsor</b>	<b>VIRTUAL exhibitor &amp; sponsor</b>	<b>BASIC sponsor</b>
Basic fee <i>Before 1 May</i>	2950 CHF <i>2350 CHF</i>	1650 CHF <i>1300 CHF</i>	1250 CHF <i>1000 CHF</i>	1050 CHF <i>850 CHF</i>	550 CHF <i>450 CHF</i>
Included exhibition area	9m <sup>2</sup> =3x3m (100ft <sup>2</sup> =10x10ft)	3m <sup>2</sup> =2x1.5m (32ft <sup>2</sup> =6.5x5ft)	1m <sup>2</sup> =2x0.5m (10ft <sup>2</sup> =6.5x1.6ft)	-	-
Included infrastructure	tables (desks), chairs, el. plug, dedicated WiFi	a table (desk), chairs, el. plug, dedicated WiFi	a table (desk), electric plug, dedicated WiFi	-	-
Included full registrations	2	1	1	-	-
Included online registrations	-	-	-	1	-
Included staff registrations	1	1	-	-	-
Included virtual exhibition booth	yes	yes	yes	yes	yes (no interaction)
Included accesses to the online conference platform	2	1	1	1	-
Cost for additional exhibition space	150 CHF each 1m <sup>2</sup> (10ft <sup>2</sup> )	150 CHF each 1m <sup>2</sup> (10ft <sup>2</sup> )	150 CHF each 1m <sup>2</sup> (10ft <sup>2</sup> )	-	-
Cost for additional full registrations	600 CHF	600 CHF	600 CHF	-	-
Cost for additional online registrations	500 CHF	500 CHF	500 CHF	500 CHF	-
Cost for additional staff registrations	200 CHF	200 CHF	200 CHF	-	-
Cost for upgrade from staff to full registrations	400 CHF	400 CHF	400 CHF	-	-
Presentations at the conference	yes multiple, opening session	yes, opening session	yes	yes, online	-
Information on website and program	logo, text, link	logo, text, link	logo, text, link	logo, text, link	logo, text, link

## **Prices and payment**

The prices are indicated in Swiss Francs (CHF) and are inclusive of taxes when/if applicable.

Payment methods:

- Bank transfer in CHF/EUR/USD with IBAN & SWIFT/BIC on CHF/EUR/USD Swiss bank account.
- Secure e-payment in CHF/EUR/USD for credit cards VISA, MasterCard, AMEX (CHF only), Diners (CHF only), Discover (CHF only), UnionPay (CHF only) and mobile payments MasterPass, Twint (CHF only). Note: +6% fees.
- PayPal in CHF/EUR/USD. Note: +6% fees.

## **Modification / cancellation / refund policy**

### **Upgrades:**

Upgrades of exhibitor & sponsor levels and modifications of confirmed details (e.g. names of participants) are possible without limitations and without administration charges/fees.

However, it may happen that some desired modifications will not be possible depending on the case.

### **Downgrades:**

Downgrades of exhibitor & sponsor levels and cancellation of confirmed options are possible before 1 October 2021.

We reserve the right to refuse a downgrade after this date.

Refund by bank transfer in CHF: difference of paid fees in CHF and the downgraded level, less 100 CHF administration charge and 6% credit card charge (if applicable, for payments made by credit card).

### **Cancellation:**

Cancellation of confirmed exhibitor & sponsor levels is partially possible as a downgrade to BASIC sponsor, before 1 October 2021. We reserve the right to refuse a downgrade after this date.

Refund by bank transfer in CHF: difference of paid fees in CHF and the downgraded level, less 100 CHF administration charge and 6% credit card charge (if applicable, for payments made by credit card).

## **Event postponement / cancellation policy**

In case of event postponement or event cancellation, the following two options will be given to confirmed exhibitors & sponsors:

- Transfer of the agreement with equal conditions and without any additional costs to the event at postponed dates or to the event of next year.
- Cancellation of the agreement and refund of all paid fees in CHF by bank transfer in CHF, less 6% credit card charge (if applicable, for payments made by credit card).

## **Responsibility**

The exhibitor is fully responsible for the equipment/material exhibited at the venue. It is specifically understood that the exhibitor assumes responsibility and liability for any damage caused by its equipment/material.

## **ATA Carnet**

We suggest exhibitors to apply for a ATA Carnet. The ATA Carnet is an international customs and temporary export-import document. It is used to clear customs in 86 countries without paying duties and import taxes on merchandise that will be re-exported within 12 months.

## **Conference office**

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